



**2023-2024**

# *Redeemer Lutheran High School*

## *Student-Parent Handbook*

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## **HISTORY**

Redeemer Lutheran School (RLS) opened its doors in August of 1983 as a three- and four-year-old combination class. In 1993, we opened a kindergarten class with four students, and in 1995 we started our first elementary classes with eight children in first and second grade. Our school continued to grow, and in 2005 we added grade seven, graduating our first eighth grade class in 2007. By the spring of 2009, we had 162 students in PreK – 8th and had outgrown our building. The Voters' Assembly charged the Board of Trustees to begin looking for alternatives. A vacant school building on ten acres in Verona was found to be very suitable. With the support of sister Lutheran congregations and the generous gifts of many individuals, we purchased the building. This purchase allowed us to move forward with a long time goal—a Lutheran High School. As our school continued to grow, it became evident that additional space was needed. In 2023, we purchased the former St. Gerard's Church in Verona for the high school campus. In all this, we believe that the hand of God has directed this mission, and we are moving through the doors He opens to us. All that we do, we do solely in the name of Christ, according to His will.

## **MISSION STATEMENT OF REDEEMER LUTHERAN HIGH SCHOOL**

The mission of RLS is to provide a high-quality, Christ-centered, PreK–12 education, rooted in the Holy Scriptures, and in doing so proclaim the Gospel of Christ to all.

## **ADMISSIONS POLICY**

Redeemer Lutheran High School (RLHS) operates for the purpose of providing a Christian Education at the secondary level for the families of Lutheran and other Christian denominations. However, RLHS admits students of any race, color, national and ethnic origin, and religion to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin, or religion in administration of its educational policies, scholarship and loan programs, and athletic and other school administered programs. Redeemer may not be able to serve students with special needs and therefore may refuse admission. Students may be admitted under a probationary status, which will allow Redeemer to closely monitor the student's progress.

## **FRESHMEN REQUIREMENTS**

Redeemer Lutheran High School requires a student to have successfully completed the 8th grade. Transcripts of transfer students will be evaluated by the administrator and teachers. Discipline records from the transferring school will be reviewed by the administrator. Transfer students will also be required to take a placement test in mathematics. In addition, students are required to provide an academic letter of recommendation, a letter of character reference, and complete an onsite interview which may include academic assessments as needed.

## **FINANCIAL RESPONSIBILITIES**

Redeemer Lutheran High School has expenses that must be met on a specific time schedule. Therefore, we rely on the faithfulness of parents for the financial commitment they have made to the school. Tuition only meets a part of the budget requirements, with additional support coming from Redeemer Lutheran Church and activities sponsored by the church and school. Gifts and memorials are gladly accepted and appreciated from any school family or friend.

## TUITION POLICY

The administrator is responsible for collecting and recording tuition. Tuition and fees are explained on the fee sheet accompanying the registration form. Parents will be notified when their payment is late and assessed a late fee. Non-payment of tuition is cause for dismissal from Redeemer Lutheran High School.

- All tuition and fees must be paid in full by June 15 of the current school year to hold a place for your child in the next school year.
- If the school is charged a returned check fee, the fee will be passed on to the parent due with the next tuition payment.
- Report cards/transcripts will not be issued to students with delinquent accounts, and access to the online grading system will be restricted.
- Students who have delinquent accounts will not be permitted to take an online course.
- The school will make every effort to assist families in meeting their tuition obligation.

*Monthly tuition payments are made through FACTS, with direct payments from banking or credit accounts.*

## GRADUATION REQUIREMENTS

To graduate, a typical student must have earned 24 units of credit as outlined below.

English - 4 credits	Physical Education/Health - 3 credits
Science - 3 credits	Theology - 4 credits
Mathematics - 3 credits	Fine Arts - 1 credit
Social Science - 3 credits	Electives - 1.5 credits
	Senior Project - 1.5 credits

It is the responsibility of all students to develop their course study with assistance from parents, teachers, and their educational advisor. Before the start of their freshman year, high school students and their parents will meet with an advisor to plan courses for their time at RLHS. This plan will be used to schedule classes each year. Students will inform their educational advisor of any changes in their plans. A minimum amount of 24 credits needed to receive a diploma. Students planning on attending a university will want to work to achieve 28 credits.

Students will register to complete classes both on campus at Redeemer Lutheran and online schools and universities as chosen and approved by administration. Educational advisors will assist students in registering for courses necessary for graduation to best position each student for the type of postsecondary education desired. Students and their parents are ultimately responsible to ensure all graduation requirements are met. Students will have an opportunity to meet with their educational advisor during the spring to prepare the next year's schedule and to review graduation requirements and essential courses needed for admission to the college of their choice or enter a trade school.

## ATTENDANCE POLICY

Attendance is an essential factor in determining the proficiency of a student to be promoted. Poor attendance has an effect on the student's performance due to missed work and lack of classroom participation. Therefore, any student who has accumulated **twenty** (20) days of absence throughout the school year shall be presumed to lack the proficiency to be promoted for that school year and may need to repeat courses.

After 15 days of accumulated absence, the parent will be notified by the teacher or the principal. Upon the accumulation of **twenty** (20) days of absence, whether excused or unexcused, the principal, shall notify the student's parents by letter that the student has accumulated **twenty** (20) days of absence, and, in

accordance with the provisions of Redeemer Lutheran School policy, is therefore at great risk for failing to meet the requirements of the class and not passing to the next grade level.

It is the policy of Redeemer Lutheran School to have requests for excused absences (that follow state definitions for excused absences' #1, #4, #6 below) in writing to the principal and teacher with as much advance notice as possible. A maximum of 5 days per school year will be the limit for this type of absence. If the request is approved, the principal will outline the educational responsibilities of the parents and students.

### **Excused Absences**

In accordance with the state laws, all pupils are held to regular and punctual attendance. According to the regulations of the State Board of Education of Pennsylvania, the following reasons constitute a legal **excused absence** for a student:

1. Observance of bona-fide religious holidays by particular religious groups according to the policies of the district's school board, or the administration of RLS
2. A student may be excused during school hours to obtain non-school professional health care if:
  - a. The health services are rendered by state licensed practitioners
  - b. There has been established reasonable cooperation between school authorities and practitioners in providing services to school children outside school hours
  - c. the time of necessary absence from school involves a minimum of interference with school work
3. When there is a temporary period of illness, upon receipt of satisfactory evidence of mental, physical, or other urgent reasons
4. With written parental request, pupils may be excused from school attendance to participate in an educational tour or trip at the expense of parents. Merely accompanying parents on a vacation does not qualify as an excused absence.
5. Death in the immediate family
6. Other exceptional and urgent reasons (When a district's buses do not run in case of severe weather, a student's absence will be excused.)

Written excuses are to be submitted following absences, and are to include the following information:

1. Student's name
2. Date of absence(s)
3. Reason for absence(s)
4. Parent's signature

### **Unexcused Absences**

Section 1354 of the School Laws of Pennsylvania states: "It shall be the duty of every principal or teacher to report to the attendance officer the names of all children who have been absent three days or their equivalent, without lawful excuse."

Unexcused absences are those which are avoidable and those for which:

1. The school is given no explanation
2. The explanation is not valid as an excuse (based on PA law)
3. The student neglected to bring a written explanation

### **Tardiness**

School hours are from 8:00AM to 2:45PM. Students who are not in their classrooms by 8:00AM are marked tardy. Pupils more than 1 1/2 hours tardy are considered absent 1/2 day for grades.

Excused tardies include:

1. Request from a parent for a child's doctor or dental appointment (A note from the doctor or a dentist is required.)
2. Delay due to weather conditions or emergencies

Individual teachers will determine for their class how and when a tardy student is to enter the classroom. **Habitual tardiness is disruptive to the day and to the classroom, and will not be tolerated. After two unexcused tardies in a month, parents will be notified to rectify the situation.**

**On the day of the third unexcused tardy, students will be required to serve detention until 4PM, and parents will need to come to school to pick up their child. If a student is involved in a sport or club, they will serve their detention first.**

## TEACHING AND LEARNING MODEL

Redeemer Lutheran High School provides an educational experience in a Christian environment that is widely known for its academic excellence. Highly trained teachers work with tireless devotion to empower students to become educated to the level necessary to open up many doors of opportunity in their lives. The curriculum at RLHS has been carefully developed and is reviewed regularly to provide the necessary preparation to matriculate into the country's finest institutions.

To accommodate a variety of learning styles, teaching methods include lecture, discussion, case study, projects, and application of concepts and theory to real world situations. Redeemer Lutheran's curriculum also incorporates spiritual, global, multicultural, and international perspectives in its curriculum and emphasizes communication and critical thinking.

It is the school's belief that any student who might benefit from enrollment in its programs is welcome. However, academic standards remain rigorous and require that students come to Redeemer Lutheran prepared for college preparatory work or seek the preparation they need prior to beginning their coursework. Learning is a social, and often a sequential, experience. Therefore, it is critical that students enroll with the commitment to attend and actively participate in all classes. All course prerequisites must be met prior to enrolling in courses.

## TRIMESTER/BLOCK SCHEDULE

There are three (3) trimesters in a year and each trimester contains twelve (12) weeks. The student day contains 5 (five) class periods, lunch and study time. Bible study and math are daily classes M - Th, and literature, history, and science are 90-minute blocks that meet twice/week.

## STUDENT Four Year TRIMESTER SCHEDULE - Diploma

Redeemer Lutheran High School Course Schedule			
Freshman Year	Sophomore Year	Junior Year	Senior Year
English I	English II	English III	English IV
Algebra or Geometry	Geometry or Algebra II	Algebra II or PreCalculus	Theology
Biology	Chemistry	Physics/Earth Science	Online Elective .5cr

American History II	World History	Government and Economics	World Geography/Elective
Theology	Theology	Theology	Elective/Study Hall
Fine Arts Elective .25cr	Fine Arts Elective .25cr	Study Hall	Elective/Study Hall
Phys. Ed .5 cr.	Phys. Ed .5cr.	Phys. Ed .5cr.	Phys. Ed .5cr.
Health Class (online) 1cr.		Senior Project .5cr.	Senior Project 1cr.
Music .25cr.	Music .25cr.		
Study Hall or Foreign Language	Study Hall or Foreign Language		
<b>Min. 7 Credits</b>	<b>Min. 6 Credits</b>	<b>Min. 6 Credits</b>	<b>Min. 5 Credits</b>

### STUDENT Four Year TRIMESTER SCHEDULE – College Bound

<b>Redeemer Lutheran High School Course Schedule</b>			
<b>Freshman Year</b>	<b>Sophomore Year</b>	<b>Junior Year</b>	<b>Senior Year</b>
English I	English II	English III	English IV
Algebra or Geometry	Geometry or Algebra II	Algebra II, or Pre-Calculus/Stats	Math Elective
Biology	Chemistry	Physics	Academic Elective
American History II	World History	Economics/Government	World Geography
Theology	Theology	Theology	Theology
Foreign Language I or II	Foreign Language II or III	Foreign Language III	AP/College Course
Phys. Ed .5 cr.	Phys. Ed .5cr.	Phys. Ed .5	Phys. Ed/Study Hall .5
Health 1 cr.	Elective .5cr.	Senior Project .5 cr.	Senior Project 1 cr.
Music/Study Hall .25 cr.	Music/Study Hall .25 cr.		
	Elective/Study Hall .5cr.	Elective/Study Hall .5cr	
<b>7.75 Credits</b>	<b>7.75 Credits</b>	<b>6.5 Credits</b>	<b>6 Credits</b>

## BELL SCHEDULE

<u>Period</u>	<u>Time</u>
Homeroom	
Devotions	8:00 - 8:15
1	8:18 - 9:48
Break.	9:48 - 10:00
2	10:03 - 11:00
3 Lunch.	11:03 - 11:30
4	11:33 - 12:30
5	12:33 - 2:03
6	2:06 - 2:35
Homeroom	2:38
Dismissal.	2:45

## PLACEMENT IN CLASSES

Students select courses based upon meeting all prerequisites and receiving appropriate faculty permission. Each department has requirements for the placement of students in advanced courses. Each student is expected to maintain a cumulative grade point average of 2.0 or better to graduate. If a student receives below a 74% in any core course, they may be advised to take a remedial course through an approved online program or the Allegheny Intermediate Unit (AIU) at an extra cost to the parents or as an elective substitute. If a student receives below a 63% in any core course, they will be required to retake the course at their own cost.

If a student receives a grade of “D” or “F” in any course or a grade, which prevents him/her from meeting a prerequisite, he/she will be required to take a remedial course online or the AIU at an additional cost to the parents or as an elective substitute.

Homework is expected to be completed on-time and to a student’s best ability. Students who are consistently late with assignments, or demonstrate a lack of effort will be required to stay after school until their grades reflect progress - No Exceptions. Failure to comply will result in disenrollment from RLHS.

### Grading Scale:

- A - 94 - 100
- B - 84 - 93
- C - 74 - 83
- D - 64 - 73
- F - 63 - or less

## COLLEGE PLANNING

One of the core values of Redeemer Lutheran High School is the relentless pursuit of providing an excellent academic program for all students. This essential commitment strives to help students maximize their academic potential so that many doors in life will be open to them. A universal goal of all high schools is to equip students with the skills necessary to matriculate into a college or university. RLHS is committed to guiding the majority of our students to gain acceptance to four-year colleges/universities. Redeemer Lutheran does students a service by ensuring our graduation



requirements match up to the minimum level necessary to position themselves for acceptance into local state colleges/universities.

## **DUAL ENROLLMENT**

For our advanced learners, RLHS has partnered with accredited Christian universities and offers a wide selection of online courses eligible for both college and high school credit. Students can choose the courses they want to take based on their interest and ability level and receive both high school and college credit. Qualified students can earn 15 or more college credits while they are in high school. Students must have a teacher recommendation and meet the universities' academic requirements. Courses will require additional fees for credits and books.

## **ONLINE LEARNING**

RLHS partners with Christian online academies and colleges to offer students with a grade point average of 2.0 or higher the opportunity to take courses online. These rigorous college preparatory courses provide increased flexibility in students' daily schedules and an opportunity to enhance their writing and critical thinking skills. All interaction among students and teachers is done through email and forums, so all participate in the class according to their individual schedules. To ensure that learning sessions are productive and interactive, classes are kept small with no more than 25 students per class. Please contact the academic advisor for information on accessing online course catalogs for detailed course descriptions.

## **EXTRA-CURRICULAR ACTIVITIES**

**Extra-curricular activities are regarded as a privilege rather than a right. At Redeemer Lutheran High School, extra-curricular activities are optional and are not attached to any specific course/class that offers an academic grade on a report card and transcript. Such activities include clubs, athletics\*, school-sponsored travel experiences, and musical productions.**

Academic eligibility for **Extra-Curricular** Activities is determined weekly. The minimum standards for eligibility for Extra-Curricular Activities are:

1. GPA of at least 2.0 (on a 4.0 scale) **AND**
2. No failing ("F") grades

Students who fail to meet these requirements are declared ineligible until the following week (Wednesday - Tuesday)

\*NOTE: Some Athletic programs are governed by WPIAL and PIAA rules and regulations.

## **HONOR ROLL**

To be named to the Honor Roll or High Honors List, students must meet the following criteria:

- Earn an academic GPA of 3.5 or higher (Honor Roll) or a GPA of 3.8 or higher (High Honors)
- GPA for any one class can be no lower than 2.5 for Honors, and 3.00 for High Honors

## **GRADUATION POLICY**

To earn a diploma from Redeemer Lutheran High School, a student is expected to:

- Complete 24 credits of coursework

- Have no unremediated grades of “F” on required course work
- Have completed the required Senior Project
- Have no outstanding financial obligations

A student may be allowed to participate in the Graduation Ceremony if he/she is within one credit of the requirements with the understanding that the credits will be completed prior to receiving a diploma.

## REPORT CARDS AND ONLINE PROGRESS REPORTS

Parents and students are encouraged to review grades using the school’s online grading program, FACTS. Grades are updated weekly so parents and students can monitor academic progress. Whenever there is a question about a grade, the student or parent should contact the teacher directly. We encourage parents to contact teachers as often as necessary. All teachers have an email address and voice mailbox where a message may be left.

## HONORS AND ADVANCED PLACEMENT WEIGHTING

Honors and AP classes will receive the following Honors weighting:

AP/College	Value	Honors	Value
A	5.00	A	4.50
B	4.00	B	3.50
C	3.00	C	2.50

Please note that the highest grade a student can receive is an “A.” An “I” or incomplete is assigned to a student who has been prevented from completing the assigned work due to an illness or unusual situation. Students have two weeks from the time the report card was mailed home to complete outstanding work so that teachers may calculate a final grade.

## MISSING FINAL EXAMS

Students are to take final exams at the regularly scheduled times. If a student should miss a scheduled semester exam without an excused absence, he/she will receive an “F” for that exam. The only way for an absence to be excused is with a written request from the parent(s) of the student, which has been approved by the Administrator.

## VALEDICTORIAN/SALUTATORIAN HONORS

- Valedictory/ Salutatory Scholars comprise the highest clearly discernible grading based on GPA, with no GPA falling below a 3.5.
- If no graduating students meet these criteria, there will be no Valedictory/ Salutatory Scholars.
- Transfer students must attend RHS for their entire senior year in order to be considered for Valedictorian candidacy.

In the case of a tie at the fourth decimal, those students will be named valedictorians and no salutatorian will be named. In cases where there is a clearly designated valedictorian but a tie for the second highest GPA, one valedictorian will be named along with two or more "salutatorians.”

- Any disciplinary issue dealing with academic honesty will disqualify a student (Including but not limited to cheating and/or plagiarism)

- No one may be valedictorian or salutatorian if they receive any major discipline in junior or senior year (Out of School Suspension)

## ACADEMIC DISHONESTY

Academic dishonesty is the giving and/or receiving unauthorized aid on any academic work. This includes but is not limited to:

- copying another student's work.
- using unauthorized materials during a test.
- talking with another student during a test.
- using, buying, selling, stealing, transporting, or soliciting in whole or part, the contents of a test or assignment.
- plagiarism - uncredited use of another's information or ideas whether the writing is changed or not.

Students who have committed academic dishonesty will be reported to the administration. Consequences will be:

- 1st Offense - The student will receive a "0" on the test or assignment. Parents will be informed in writing.
- 2nd Offense - The student will receive a "0" on the test or assignment. A conference will be held with the parents.
- 3rd Offense - The student will receive a "0" on the test or assignment. The student will be suspended for 1 day.
- Subsequent Offenses - The student will receive a failing grade in the class where any subsequent offense occurs and be removed from the class.

These offenses are cumulative over the course of the student's high school career. Because of the nature of the course, any cheating in an online class may result in failure for the quarter. Cheating on a final exam will result in a "0" on the exam which may result in loss of credit for the semester.

## STUDENT CODE OF CONDUCT

*"For you were once darkness, but now you are light in the Lord. Live as children of light..." Eph 5:8*

*"Be imitators of God...as dearly loved children and live a life of love, just as Christ loved us and gave himself up for us..." (Eph. 5:1)*

Redeemer students have been brought from the darkness of sin to the light of God's love for them by Christ's death on the cross. Out of gratitude for what has been done for them, their goal is to lead a God-pleasing life.

*"Therefore, each one of you must put off falsehood and speak truthfully to his neighbor...In your anger do not sin! Do not let the sun go down while you are still angry." (Eph. 4:25-26.) "If your brother sins against you, go and point out his sin to him when you are alone." (Matt. 18:15)*

*"Do not let any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their need...Get rid of all bitterness, rage and anger, brawling and slander, along with every form of malice. Be kind and compassionate to one another, forgiving each other, just as in Christ God forgave you." (Eph. 4:29-32)*

Redeemer students will strive for a lifestyle which brings glory to God. This will, in turn, bring honor to their families, their school, and to themselves. Gossiping, cheating, and lying are not a part of the Christian lifestyle. Anger happens, but the Christian strives for reconciliation.

*"Do you not know that your body is a temple of the Holy Spirit, who is in you, whom you have received from God? You are not your own; you were bought with a price. Therefore honor God with your body." (I Cor. 6:19-20) and "Flee sexual immorality." (I Cor. 6:18)*

Christian students at Redeemer will strive to keep their "temple" clean. They will realize that use of drugs and alcohol can dishonor that body. They also will not dishonor their body with sex . They realize that God's gift of sex is to be enjoyed within the bounds of marriage between a man and woman.

*"So whatever you eat or drink or whatever you do, do it all for the glory of God."  
(Cor. 10:31)*

Finally, Christian students and faculty at Redeemer realize that their lives at Redeemer will be much more God-pleasing if they follow the "five-fold respect" pattern:

1. The students respect their teachers.
2. The teachers respect their students.
3. The students respect their fellow students.
4. The faculty members respect their colleagues, and
5. We, together as the Christian family at Redeemer, respect our God.

## **DISCIPLINARY POLICIES**

The Student Code of Conduct explains the philosophy that undergirds the discipline policy of Redeemer Lutheran High School. St. Paul's admonition to the Corinthians "...for the love of Christ constrains us..." is equally applicable. This means that cooperation with school regulations is expected in a spirit of Christian love. An overwhelming majority of students at Redeemer meet the behavioral expectations of their parents and the school. However, where there is a willful disregard and disobedience of school rules and regulations, it is necessary to deal with the unacceptable behavior and apply Christian discipline.

Enrollment at Redeemer Lutheran High School is contingent upon agreeing to the regulations of the school. The administrator is charged with the responsibility for managing the overall general disciplinary policy for Redeemer Lutheran High School. The goals and purposes of this policy are as follows:

- Christian Discipline is a positive term. It is preventative wherever possible and attempts to help students cope with problem areas in their maturation process.
- The school seeks to demonstrate a Law/Gospel approach to Christian discipline, i.e. that there is forgiveness for wrongful acts, but the consequences for such actions still need to be faced.
- The individuality and uniqueness of each situation is realized and the need to do what will benefit the individual must be balanced with what will provide for the common good of students and teachers.
- By their signatures on the application form, students agree to abide by the Student Code of Conduct, and likewise, parents agree to be supportive of the same.

## **DISCIPLINE GUIDELINES**

Any acts which are inappropriate at school or school sponsored events will result in disciplinary action by school officials. The behaviors listed below are some examples of behaviors that will result in disciplinary and/or legal action for students and visitors:

1. Use of foul, crude, obscene or otherwise un-Christian language.
2. Smoking or possession of tobacco products.
3. Cutting class.
4. Irresponsible or dangerous behavior in the parking lot or street.
5. Repeated expulsion from class for misconduct.
6. Leaving or being off school grounds without permission.

7. Theft of or damage to the property of the school or the property of anyone in attendance at an authorized school function.
8. Truancy as defined in the Attendance Policy found in the Family Handbook.
9. Physical abuse or the threat of physical abuse against any person during school hours, or at any school authorized event; or any other conduct which threatens or endangers the health, safety, spiritual welfare or physical well-being of any such person. All parties involved in a fight will be removed from school as soon as possible and suspended.
10. Possession of, and/or being under the influence of alcohol, illegal drugs, look alike drugs; or the misuse of prescription drugs, either on school grounds or at school activities. Possessing drug paraphernalia (including beepers).
11. Use or possession on school property of firearms, ammunition, knives, fireworks or other dangerous weapons or substances.
12. Repeated disrespect.
13. Interference with or demonstrated disrespect for worship activities sponsored by the school.
14. Cheating/falsifying information/lying.
15. Harassment.
16. Violation of the school's "Acceptable Use Policy" regarding technology resources.
17. Gambling.
18. Any other act deemed by the school administration to be injurious, detrimental or dangerous to the health, safety, spiritual welfare or physical well-being of other persons on school property or present at any school sponsored event.

The following general guidelines reflect the range of possible action from least to most severe. Based on the information available and the judgment of the faculty and administration, appropriate action will be initiated:

1. Warned and advised.
2. Referred to counselor, Administrator's Designee, or Administrator.
3. Detention.
4. Parent conference.
5. Suspension (in-school or out-of-school).
6. Expulsion.

The disciplinary process at Redeemer Lutheran High School begins with the teachers. Teachers function "in loco parentis" (in place of parents) while students are under their supervision. They are responsible for general discipline in their classrooms, specific activities which they may supervise and the conduct of students in public areas of the building and grounds. Teachers may assign detentions or other penalties for offenses committed under their supervision.

If a problem reoccurs or goes beyond what can be immediately handled in the classroom, the responsibility for investigating the incident and assigning appropriate penalties rests with the Administrator. This also applies to offenses occurring in public areas of the building or at extracurricular activities and, in the case of a serious violation of the Code of Conduct, which occur outside of the school. Parents, teachers, counselors and the Administrator are notified if the situation warrants. In serious disciplinary cases, the Administrator may recommend appropriate measures, including expulsion. The final recommendation on expulsion of a student lies with the Administrator.

As many of our faculty members live in the communities which Redeemer serves, they also feel a responsibility to informally advise parents of situations which they may observe in public places which may appear to be harmful or hurtful to students or to the public's image of Redeemer. In extreme cases,

the school reserves the right to proceed with disciplinary action.

### DETENTION POLICY

Detentions will be assigned to a student as a consequence of inappropriate behavior. Detention is generally held on Monday, Tuesday, and Thursday from 3:00-4:00 p.m. If a student receives a detention, he/she will be scheduled to serve the detention in a timely fashion.

Students are to use detention time to read, write, work or sit quietly and independently at their desk. Anyone found to be disturbing others will be removed from the detention hall and will not receive credit for having served, which will result in an **In-School Suspension**.

### RESCHEDULING DETENTIONS

Detentions will only be rescheduled in extreme circumstances upon parental contact with the Administrator at least one day in advance. A student's detention will not be rescheduled for extracurricular activities.

### DRESS CODE

MALES	
Shoes:	<ul style="list-style-type: none"><li>▪ Tennis shoes, Loafers, traditional dress shoes or hiking style boots. (Knee high boots may not be worn.)</li><li>▪ Shoes must have closed heel and toe.</li><li>▪ Heels should be moderate.</li><li>▪ No sandals.</li><li>▪ Socks must be worn at all times.</li></ul>
Pants:	<ul style="list-style-type: none"><li>▪ Cotton twill, relaxed fit (Docker-style), cargo pants, corduroy, or dress slacks in any solid color except white. (No denim of any color)</li><li>▪ Pants must have belt loops</li><li>▪ Pant legs must hang freely outside of footwear and must not be constricted, no oversized clothing.</li></ul>
Shirts:	<ul style="list-style-type: none"><li>▪ Oxford, long or short sleeve</li><li>▪ Knit Polo shirt (with buttons, no zipper styles allowed), long or short sleeve, of any solid color with no logos or writing.</li><li>▪ Turtle or mock turtleneck, long sleeve, with no logos or writing.</li><li>▪ Shirts must be tucked-in at all times.</li></ul>
Sweaters:	<ul style="list-style-type: none"><li>▪ V-neck cardigan, crew-neck pullover, or sleeveless pullover vest with no logos or writing. An appropriately collared shirt must be worn under sweaters.</li></ul>
Shorts:	<ul style="list-style-type: none"><li>● Walking style of modest length may be worn during warm weather (principal's discretion)</li></ul>

<b>FEMALES</b>	
Shoes:	<ul style="list-style-type: none"> <li>▪ Loafers, tennis shoes, dress shoes, or dress style boots.</li> <li>▪ Shoes must have a closed heel.</li> <li>▪ Heels should be modest. NO “spike” type heels of any height.</li> <li>▪ Sandals with backs</li> </ul>
Slacks:	<ul style="list-style-type: none"> <li>▪ Cotton twill, relaxed fit (Dockers-style), corduroy, or dress slacks in any color (or pattern) except white. (No denim.)</li> <li>▪ Slacks with belt loops must be belted.</li> <li>▪ Pant legs must hang freely outside of footwear and not be constricted.</li> </ul>
Skirts:	<ul style="list-style-type: none"> <li>▪ Polyester or wool blend in any dark color or uniform style plaid in hip stitch pleated or kick pleat styles.</li> <li>▪ Skirt length must be at a length so fingertips do not touch skin; this includes the slit on slit-style skirts.</li> <li>▪ Skirts are not to be tight or form fitting.</li> </ul>
Dresses:	<ul style="list-style-type: none"> <li>▪ One-piece jumpers, button or pull-over style with no logos or writing; worn with an appropriate shirt underneath, dresses - sleeveless is okay, thinner sleeves will require a sweater to be worn.</li> <li>▪ Dress length must be at a length so fingertips do not touch skin.</li> <li>▪ Dresses are not to be tight or form fitting.</li> </ul>
Blouses:	<ul style="list-style-type: none"> <li>▪ Oxford, long or short sleeve.</li> <li>▪ Knit Polo shirt (with buttons, no zippered styles allowed), long or short sleeve, with no logos or writing.</li> <li>▪ Turtle or mock turtleneck, long sleeve or short sleeve, of any solid color with no logos or writing.</li> <li>▪ Shirts and blouses must be tucked-in at all times.</li> </ul>
Sweaters:	<ul style="list-style-type: none"> <li>▪ V-neck or cardigan pullover, sleeveless pullover vest with no logos or writing.</li> <li>▪ A collared blouse must be worn under sweaters.</li> </ul>
Shorts:	<ul style="list-style-type: none"> <li>▪ Walking style of modest length (just above the knee) or capri pants may be worn during warm weather.</li> </ul>

Some specific standards for all students follow:

- Wear clothing designed for their biological sex/gender.
- Dress according to the weather.
- Hats and head coverings are not permitted in the classroom.
- Hair coloring must be of a natural color unless sanctioned by the administration for a special event
- Piercings are limited to two in the ear.
- Tattoos are discouraged, but must be covered at all times in all classes and activities including PE, field trips, class trips, and mission trips.

Students are not permitted to wear:

- Skinny jeans
- Short skirts/long shirts and leggings or tights
- Tight tops, tight dresses, tight skirts, etc.

“**Spirit Wear**” sweatshirts w/o hoods purchased through Redeemer may be worn in the place of sweaters. Redeemer may also stock collared shirts with Redeemer logos that are acceptable attire.

## **SPECIFIC EXPECTATIONS**

All students are expected to give their utmost effort in all they do and keep a positive attitude. The expectation is that high school students will be models to the rest of the student body. All students are expected to comply with the rules of dress code as described in the RLHS Handbook.

Penalties for dress code violations, excluding belts and tucked in shirts, will be as follows:

1. First offense: Warning
2. Second offense: Not permitted to enter classes until they have changed or go home.
3. Third offense: Not permitted to enter classes, detention, detention and dress code review
4. Fourth offense: Not permitted to enter classes. Parent, administrator, student meeting

Students are to use their school provided laptops for educational uses ONLY. Laptop usage will be monitored, and at any time students can and will be asked to leave their laptops at school. Penalties for the misuse of technology will be as follows:

1. First offense: Five (5) school day laptop confiscation, student will not be allowed to use or be in possession of their computer at any point during this period, including at home.
2. Second offense: detention and laptop confiscation for two full weeks.
3. Third offense: laptop confiscation for at least one month and parent, administrator, student conference.
4. Fourth offense: confiscation of laptop for the remainder of the school year.

Any damage to the laptop must be repaired and paid for by the student/parent including chargers.

Students are to be ambassadors for Christ at all times through their thoughts, words, and actions, both in school and outside. Students are expected to respect authority and peers, and demonstrate Christian character and a Christian attitude.

The following offenses are considered very serious offenses and will be dealt with accordingly. Strong, offensive language directed at another student or teacher-

1. First offense: detention
2. Second offense: in-school suspension
3. Third offense: suspension
4. Fourth offense: expulsion

## **STUDENT DANCE AGREEMENT**

Redeemer Lutheran High School strives to provide a positive social atmosphere at scheduled dances that are held throughout the year. To promote an appropriate environment for students to enjoy themselves, both school dress code standards and student behavior guidelines are enforced. In order to purchase dance tickets, students must agree to abide by the behavior expectations, dance dress standards and dance conduct guidelines listed below.



## **DANCE CONDUCT GUIDELINES**

These guidelines apply on and off the dance floor. Sexually suggestive dancing will not be tolerated. Students will be warned once. On the second infraction, the student's parents will be notified and the student will be told to leave.

## **BEHAVIOR EXPECTATIONS**

Students are expected to follow all rules as outlined in the RLS Family Handbook and the RLHS Handbook.

- All students must sign and submit the Dance Agreement in order to attend a school dance.
- No students will be admitted more than 60 minutes after the start of the dance unless prior arrangements have been made with the Activities Director. Students may not leave before 30 minutes prior to the end of the dance.
- Anyone exhibiting disruptive behavior, suspected influence of illegal substances, or failure to adhere to dance guidelines will be removed from the dance and parents will be notified. No refunds will be given.

All electronic devices must be checked at the door after a period of time at the dance. Students will be permitted to have the devices for photos at the beginning of the dance.

## **DANCE DRESS STANDARDS**

The dance dress standards promote MODESTY, MESSAGE, and SAFETY. Students who wear overly revealing or indecent clothing will not be permitted into the dance.

## **IN GENERAL**

Redeemer Lutheran High School seeks to provide students with a program of excellence centered in the teachings of Jesus Christ. We welcome students and families who have the same standards of excellence and will support the teachers and administration of the school. There are times when a school is just not a good fit for a student or family, and we must part ways for the benefit of the student, the teachers, and/or the RLS family.

## **OUR VISION**

Redeemer Lutheran School will be the choice center of 21st century learning for Christian families. Our students will graduate with the desire and ability to serve the Lord in any capacity, with honesty and integrity to the best of their ability.