

# **TECHNOLOGY ACCEPTABLE USE POLICY**

## **REDEEMER LUTHERAN SCHOOL**

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#### 1. Guiding Principles

Redeemer Lutheran School provides computer training and Internet access to promote educational excellence as a basis for personal development through which we can become an effective witness for Jesus Christ and strive to accomplish His will for us. The use of computers is an integral part of the education and ministries at Redeemer. The following guidelines provide a general outline of acceptable and unacceptable use of computers and the Internet at Redeemer Lutheran School. Computer use is a privilege for the staff, parents, and students of Redeemer. This privilege is maintained by complying with the computer use guidelines in this policy. Appropriate use of the tools of technology as stated in this article allows continued access to computers and the Internet.

#### 2. Guidelines for Use of Computers and Internet Access

- 2.1 Technology should be used in a way which will treat other people in a God pleasing manner. Therefore, downloading, storing, printing or distributing files, images, or information that are profane, obscene, or that offend or degrade in any way, is unacceptable.
- 2.2 Do not interfere or tamper with the work of another student or a teacher. This includes degrading or disrupting the normal functions of hardware and software so that the performance of these items are damaged. Files and other forms of information are only to be accessed by the directions of the teacher and under adult supervision. Students and others will be held responsible for the cost of any repairs deemed necessary to return the hardware or software to its normal working capacity.
- 2.3 The privacy of other people is to be respected at all times. Any invasion of privacy, whether it be accessing, using, or altering the work of another person without their permission is in violation of this policy. All standard copyright restrictions are also to be followed at all times. This includes, but is not limited to, information and software programs.
- 2.4 Reasonable care is to be taken when accessing and downloading files to determine that they are free from computer viruses. Virus protection programs are not to be disabled or uninstalled under any circumstances.
- 2.5 Students and non-staff members are to use computers, access the Internet, and use tools of distance learning only as instructed by a staff member. Any attempt to gain access to resources, programs, or on-line sites not authorized by a staff member is not acceptable. This includes but is not limited to settings: such as passwords, backgrounds, screensavers, icons, etc. and sites: such as chat rooms.
- 2.6 Use of technology at Redeemer Lutheran School for personal financial or commercial gain is prohibited.

- 2.7 The following guidelines are to be adhered to when accessing and using the Internet:
  - 2.7.1 Personal information of any kind about the user or another person (students, teachers, parents, etc.) may not be transmitted. This includes information about school, home, or that gives the location of a student at any given time.
  - 2.7.2 Students and non-staff members may not use the Internet or E-mail without the direct personal supervision of a staff member or authorized volunteer. Direct personal supervision means that the teacher (or other qualified individual) is present in the classroom or computer lab and is actively monitoring the work.
  - 2.7.3 Persons accessing the Internet are expected to maintain a Christ-like demeanor at all times. Therefore, no text images, movies, sound, or other form of media that contains obscene materials or language that offends or degrades others will be allowed.
- 2.8 Redeemer Lutheran School maintains a website on the World Wide Web. The website is a means for communicating information and advertising our school. The site is a center of information for members of the Redeemer Lutheran School family. All materials published to and downloaded from this site must be approved by the administration, principal, or school faculty of Redeemer prior to its publication on the Internet.

Computer technology is a gift from God to his people. Like any other gift, it is up to us to use the gift wisely to glorify God and advance His Kingdom. Redeemer Lutheran School acknowledges the blessings the Lord has bestowed on his church through technology, and we are committed to empowering our members, families, students, and staff to use this gift in a way that is in keeping our Christian faith. We pray that God will bless our efforts to enhance the Christian education that Redeemer is able to provide to the members of the Redeemer Lutheran Church and School community.

**Technology Acceptable Use Policy Agreement Form**  
 Redeemer Lutheran School  
 Oakmont, PA

**Student Agreement**

I have read, or had explained to me, the Redeemer Lutheran School Technology Acceptable Use Policy attached to this page. I agree to follow the policy while using technology and accessing the Internet at Redeemer Lutheran School. I understand that using Redeemer Lutheran School's computers and access to the Internet is only for school related educational purposes. I also understand that the use of these items is a privilege which can be revoked by my teacher if I do not follow the acceptable use guidelines.

Student name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent Agreement**

I have read, understand, and agree to abide by the Guidelines for Use of Computers, Internet Access, and Distance Learning Tools for Redeemer Lutheran School. I give my consent for the above student to have access to Redeemer Lutheran School computers, Internet Access, and Distance Learning Tools. I understand that I accept responsibility for the supervision of student technology use when it is not in a school setting.

Parent name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This form will be placed in the student's permanent file for the entire time they are enrolled at RLS.